



JOB TITLE: Assistant Urban Farmer

REPORTS TO: Urban Farm / Community Garden Program Manager

FLSA/CLASSIFICATION: Contract

COMPENSATION: \$15.00 hr.

SUPERVISES: No

ORGANIZATION SUMMARY:

The Brownsville Wellness Coalition (BWC) is a 501(c)3 organization that serves Brownsville, Texas. Its mission is to cultivate healthy foods and lifestyles. Through its programs, the Community Gardens and Urban Farms, the Farmers Market, the Fresco Mobile Market, and La Cocina Alegre, BWC supports local food production, educates the public, and provides access to affordable, nutritious food.

POSITION SUMMARY:

BWC's Assistant Urban Farmer is a positive, self-motivated individual, passionate about gardening and farming. They are reliable, flexible, and a team player. The Assistant Urban Farmer supports the successful implementation and evaluation of BWC's programs. They deliver community-based programming focusing on empowering the community through gardening, farming, and healthy eating.

KEY RESPONSIBILITIES:

- Supports the community garden and urban farm program by assisting with the cultivation, irrigation, propagation, and harvesting of vegetables, herbs, flowers, and tree fruits.
- Coordinates garden and farm quality such as soil health, aesthetics, and accessibility.
- Assists in the development of new gardens/farms and related expansion projects of the organization.
- Gathers and records accurate garden production and other data to report to the program manager and grant manager.
- Coordinates with food pantries and restaurants for harvest delivery.
- Creates community engagement by educating and mentoring the public by attending partner meetings and facilitating workshops on bed gardening, composting, and food preservation and preparation.
- Maintains a record of current and new program participants and volunteers of the program.
- Supports the farmer market program and maintains positive relationships with vendors, community partners, neighboring businesses, and the public.
- Supports The Happy Kitchen/ La Cocina Alegre program and food demonstrations.
- Participates in training and other duties assigned by the Program Manager.
- Maintains a clean, organized workspace and inventory of tools.
- Follows safety rules, treats everyone with respect and takes personal responsibility.
- Works well in a teamwork environment, represents BWC professionally and is a role model in the community.

Other Support:

Collaborates with staff to support BWC's programs and supports the organization with other duties as assigned.

Education and Experience Requirements:

- High School diploma or equivalent AND
- One year experience with gardening or farming practices and production.
- Familiar with farm equipment and basic hand tools.
- Ability to work in an outdoor setting during various weather conditions.
- Must be willing to maintain a flexible work schedule, working weekends and evenings when needed.
- Have a current Texas driver's license and auto insurance, as well as reliable transportation to travel between sites.
- Bilingual – fluent in English and Spanish is a must.

Physical Requirements:

Exerts up to 50 pounds of force occasionally and/or up to 20 pounds frequently and/or up to 10 pounds regularly to move objects.

This job description is not intended to be all-inclusive.